

Weir 208

User Manual

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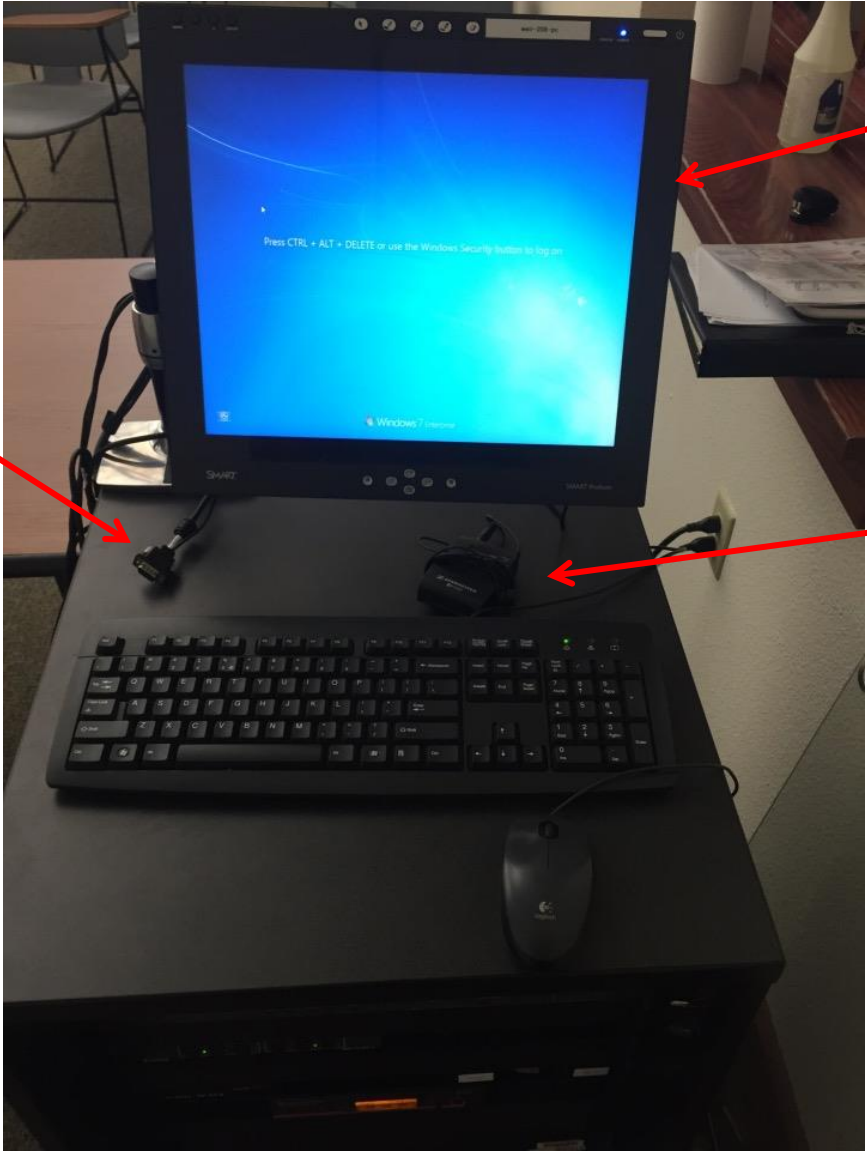
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For additional assistance, please call ACT @ (575) 835 - 6688

Laptop
Connections

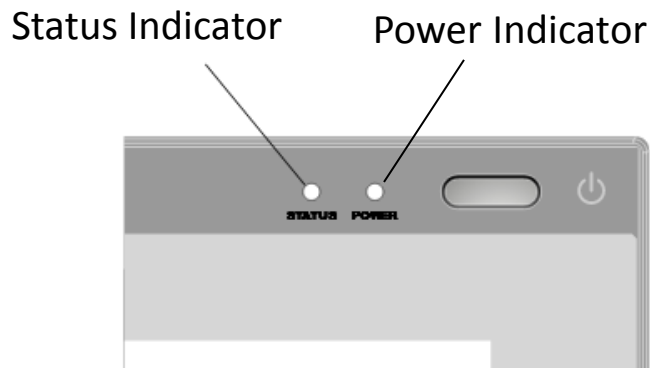
Desktop
Monitor

Lavalier
Microphone



If the desktop monitor is not responding.....

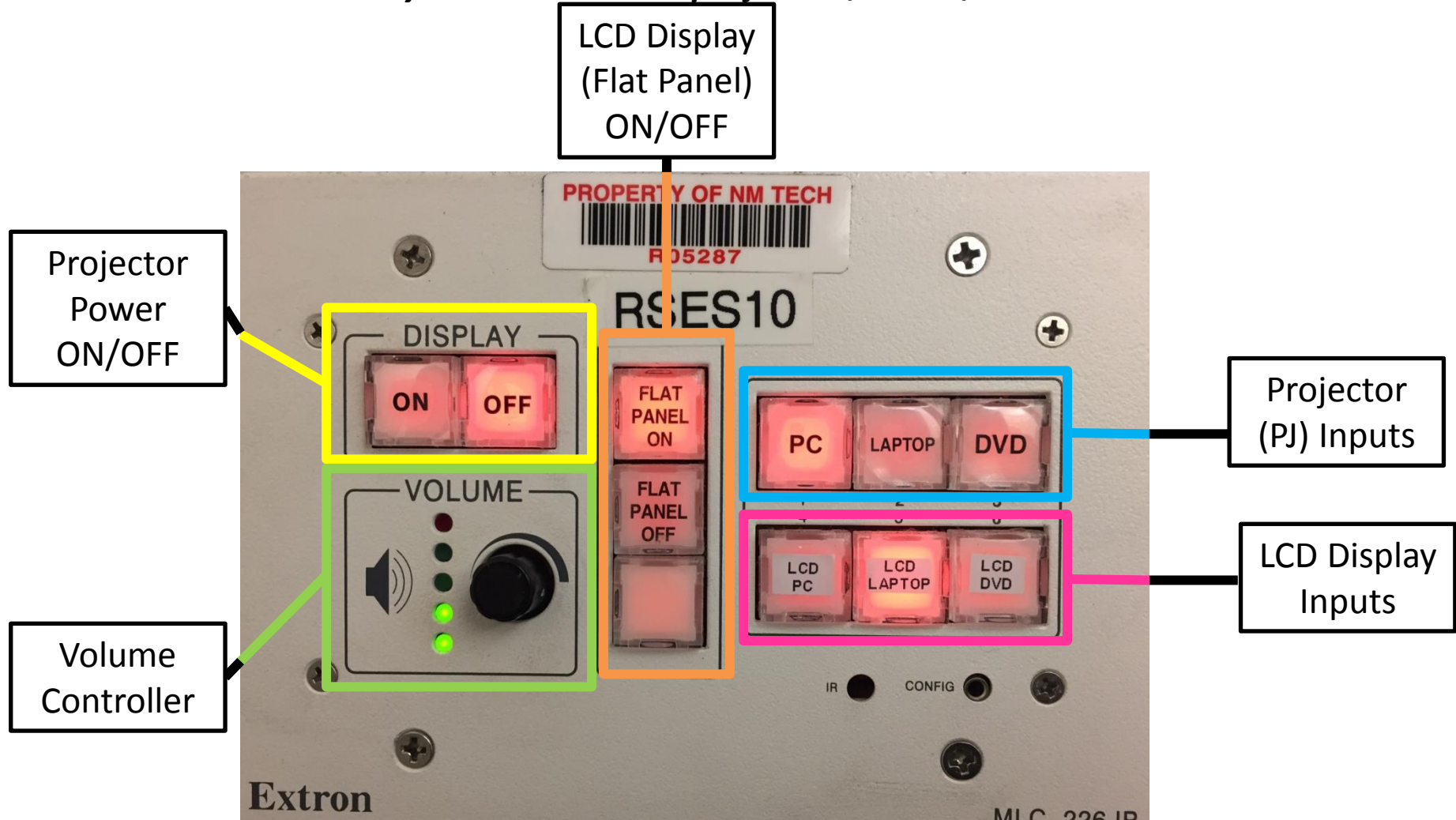
Determine the monitor is receiving power by checking the power button indicator



If the power button is:	The monitor is:	Solution:
Solid Green	Working properly	N/A
Flashing Green	Warming up	Wait a few minutes for the monitor to warm up
Solid Amber	Computer is asleep	Move the computer mouse or press the space bar to wake up the computer
OFF	Not receiving power	Turn on the monitor by pressing the power button

Getting to know the Extron Control Panel...

This device allows you to control the projectors, sound, and document camera



How to turn on the projectors...

The following steps will turn on the projectors and bring the projector screens down

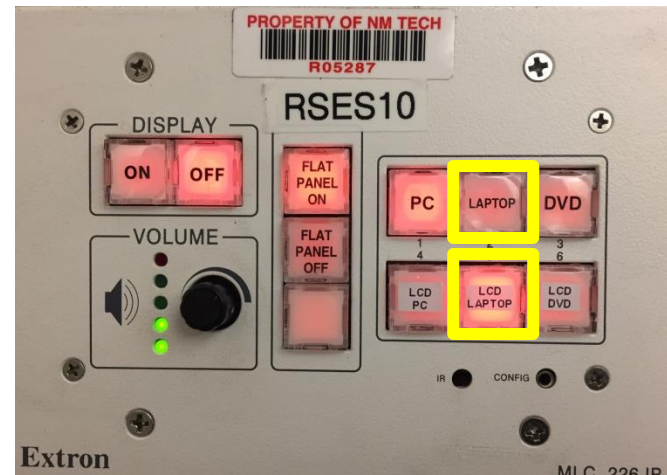
1. To turn on the projectors, press the **Display ON** button on the Extron Control Panel this will turn on the projector and lower the screen.
2. Next on the input menu choose the desired input (**Desktop, Doc Cam, Laptop, etc..**) you would like to project.



How to connect a laptop to the projectors...

When using a Macbook, an adapter will be needed; contact ACT for assistance

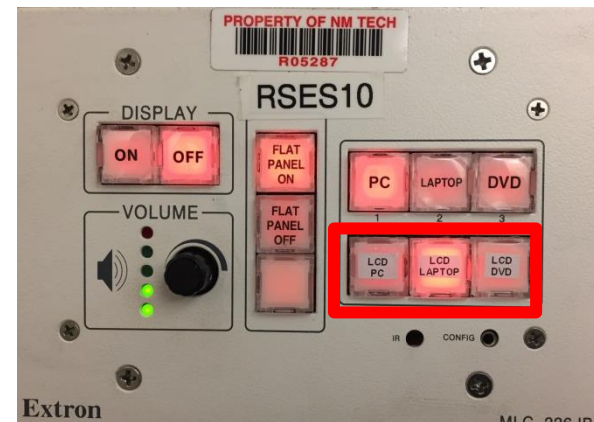
1. Plug the VGA adapter located on the desk into your laptop
2. Next turn on the projector by pushing the **Display ON** button on the Extron Control Panel
3. Choose the input **Laptop** from the projector and the LCD Display input on the Extron Control Panel



How to turn on the LCD Display...

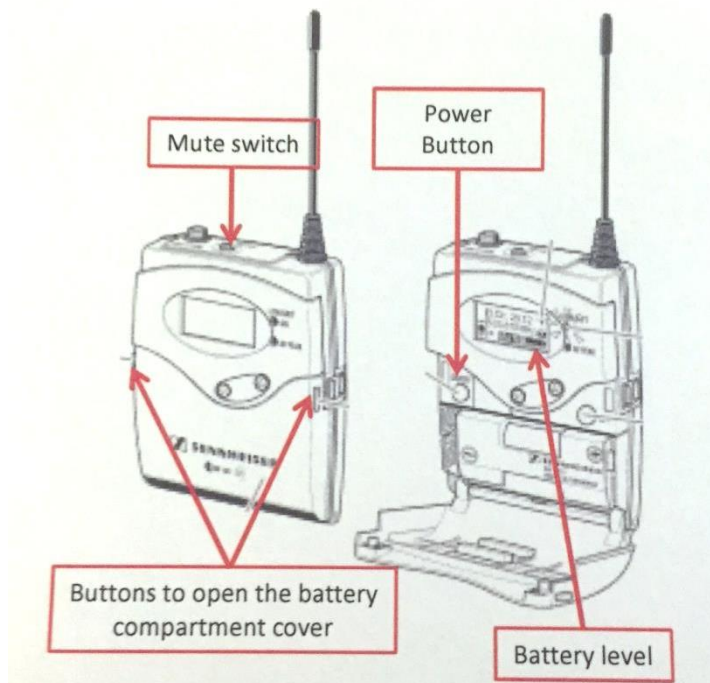
The LCD Display will automatically turn on

1. To turn on the LCD Display press the button labeled **FLAT PANEL ON** on the Extron Control Panel, this will turn on the display.
2. Next in the input menu choose the desired input (**Desktop, Laptop, or Document Camera**) you would like to project.



Using the Lavalier Microphone...

If your presentation is being recorded, the lavalier microphone needs to be used to amplify your voice. Attach the microphone to the collar of your shirt and place the receiver in your pocket.



Turning on the microphone:

1. Push the two clutches to open the battery compartment cover
2. Press the ON/OFF button
3. The display will light up with the LCD lights displaying the "Frequency/Name" and battery level
4. Make sure the microphone is not on mute. The mute switch is located on the top of the receiver.

When finished, push and hold the power button until the LCD display powers off.

How to set-up the sound...

Make sure the sound on the desktop computer is on and set at a reasonable level

NOTE: The sound automatically turns on when the projectors are tuned on

Adjusting the volume:

The volume is indicated by the lights next to the volume dial. The color turns from green to red as the volume is increased.



Shutting Down the System

1. To shut down the system, press the **DISPLAY OFF** button on the Extron Control Panel



2. To turn off the LCD Display, press the **FLAT PANEL OFF** button on the Extron Control Panel

